

WORKSHOP MINUTES

Those in Attendance: Chairman Dylan Coleman, Vice-Chairman Jason Myer, Supervisors: Keith Landis, Adam Bills and Bob Devonshire, Township Manager David Thompson, Secretary/Treasurer Karen Farra, Roadmaster Blaine Stoltzfus, Parks Supervisor Adryan Yothers, Barry Yunkin, Jonas Fisher, David Johnson, Daniel Beiler and Sam Petersheim.

CALL TO ORDER/FLAG CEREMONY AT 10:00 A.M.

MINUTES

- Minutes to be reviewed/approved at the October 15, 2024 Board of Supervisors Meeting.

TREASURERS REPORT/BILLS

- Treasurer's Report to be reviewed/approved at the October 15, 2024 Board of Supervisors Meeting.
- Disbursement List of Bills to be paid to be reviewed/approved at the October 15, 2024 Board of Supervisors Meeting.

PERSONS TO BE HEARD:

PUBLIC COMMENT: None.

CORRESPONDENCE:

- PADOT Notice of 2025 Estimated Liquid Fuels & Turnback Allocation.
- Lancaster County Department of Public Safety & National Weather Service Weather Spotter Course information.

TOWNSHIP REPORTS

EMERGENCY SERVICES:

- After discussion was had regarding requests for reimbursement of expenses received from Paradise Leaman Place Fire Company and Pequea Valley Fire Department, the following resolutions were reached:
 - Paradise Leaman Place Fire Company will receive the following reimbursements:
 - \$47,731.00 as and for Workers' Compensation insurance premiums paid for the period of 2022-2024. Said reimbursement shall be made from the Township General Fund. Jason Myer **motioned** to approve this reimbursement. Second by Bob Devonshire. All Ayes. **Motion Approved.**

- \$42,328.48 as and for the engine payments made from March 2022 through May 2023. Said reimbursement shall be made from the Township Local Service Tax (LST) Fund. Adam Bills **motioned** to approve this reimbursement. Second by Jason Myer. All Ayes. **Motion Approved.**
 - Taking into consideration the \$40,000 financial contribution made to Paradise Leaman Place Fire Company in December 2023, and anticipating a 2024 year-end financial contribution would be made to the Fire Company and/or an Emergency Service Fund, it was determined that no reimbursement would be made for the General Liability insurance premiums totaling \$35,972.00 paid by the Fire Company for the period of 2022-2024.
- Pequea Valley Fire Department will receive the following reimbursement:
 - \$10,162.00 as and for their 2024 Workers' Compensation insurance premiums. Said reimbursement shall be paid from the Township General Fund. Bob Devonshire **motioned** to approve this reimbursement. Second by Adam Bills. All Ayes. **Motion Approved.**
 - Taking into consideration the \$40,000 financial contribution made to Pequea Valley Fire Department in December 2023, and anticipating a 2024 year-end financial contribution would be made to the Fire Company and/or an Emergency Service Fund, it was determined that no reimbursement for the 2024 General Liability insurance premiums totaling \$11,106.00 would be made.
- Last, it was decided an Emergency Service Fund would be established by resolution and funded to support future equipment purchases by the fire companies. No annual funding amount was established at this time.

PARK & RECREATION COMMISSION:

- Park Supervisor, Adryan Yothers, presented three quotes for purchase of new mower for the park and Township Campus grounds maintenance. Ms. Farra explained \$60,000 has been allocated in the 2024 budget for the purchase of a mower/tractor combination; however, due to a change in needs and planning, only \$21,575.92 had been spent on the purchase of a new Cub Cadet mower, leaving \$38,424.08 in the Township Park Fund to allocate towards the purchase of a second mower. Mr. Yothers explained that the ultimate goal is to sell the Exmark and Cub Cadet mowers, and purchase a second new mower. Mr. Thompson explained that the proposed 2025 Budget provided \$20,000 for the purchase of a second mower in 2025. After reviewing the quotes and determining the lowest quote to be \$18,905.00, it was recommended that two new mowers be purchased this year and the Exmark and Cub Cadet mowers listed on Municibid for sale, provided the seller was able to match that pricing for the second mower.

Keith Landis **motioned** to approve the purchase of two new mowers at the quoted price of \$18,905.00, provided the seller would honor that same pricing for the second mower. If not, the matter would need to come back before the Supervisors for consideration and approval. Second by Jason Myer. All Ayes. **Motion Approved.**

OLD/NEW BUSINESS:

- Ocean Capital, LLC Sewer Module – 20 S. Kinzer Rd: Bob Devonshire **motioned** to Reaffirm Resolution No. 2024-09, Resolution for Plan Revision for New Land Development. Second by Keith Landis. All Ayes. **Motion Approved.**
- Jason Myer **motioned** approve the 2025 Holiday Schedule. Second by Adam Bills. All Ayes. **Motion Approved.**
- Mr. Thompson presented Hanover Engineering’s Water Feasibility Study Project Proposal. After discussion was had, it was determine the Township would defer the “Development of New Water Wells” and the “Do Nothing Alternative” portions of the proposal pending the findings of all other aspects of the proposal. The result being a reduction in the proposed cost to \$18,750.00 from \$34,600.00. Bob Devonshire **motioned** to approve the Water Feasibility Study Project Proposal conditioned upon these deferrals. Second by Keith Landis. All Ayes. **Motion Approved.**
- Ms. Farra presented the proposed 2025 Budget. After discuss was had, it was determined the following line items would be modified:
 - Public Safety-Fire:
 - Local Service Tax Expense Category would be broke down into two line items to reflect payments made to each fire company separately.
 - No allocation would be made for the reimbursement of general liability insurance premiums to the fire companies with the intent that no future reimbursements would be made for general liability insurance. Instead, these funds would be diverted to year-end blanket contributions, or allocated to the proposed Emergency Services Fund.
 - A year-end allocation amount to the fire companies to be established/determined based upon fund availability after budget revisions made.
 - Culture & Recreation:
 - The amount budgeted for the purchase of a new mower in 2025 to be removed pursuant to the above-referenced approval to purchase the mower in 2024.

ANNOUNCEMENTS: Chairman Coleman announced the Board of Supervisors would be meeting in an executive session following the regular meeting to discuss personnel matters.

ADJOURN: At 1:03p.m., Adam Bills **motioned** to adjourn the meeting. Second by Jason Myer. All Ayes. **Motion Approved.**

Respectfully Submitted By:

Karen E. Farra, Secretary/Treasurer