

Minutes of Paradise Township Sewer Authority

April 7, 2025

The Board of Paradise Township Sewer Authority met at the Paradise Township Municipal Building, 2 Township Drive, Paradise, Lancaster County, Pennsylvania, on April 7, 2025.

The following members of the Board were present: Bryan Stoltzfus, J.B. Stoltzfus, David Bowman, Brian Groff and Kaitlyn Jones. Susan P. Peipher of Appel Yost LLP, solicitor, and Abraham King and Aaron Dewald of Rettew Associates, Inc., consulting engineers, were also present.

It was moved by J.B. Stoltzfus, seconded by Kaitlyn Jones, that the minutes of the March meeting be approved as submitted. The motion carried unanimously.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Ed Linsy, Gina Linsy and Attorney Sam Hwang representing Mill Bridge Campground discussed with the Board the status of the sewage facilities installed for an additional 17 campsites. The property owner received a permit from Paradise Township for a driveway and believed they had also received permission to put in the sewer connections. Rettew and representatives from East Lampeter Sewer Authority inspected the property earlier in the day and were working on a list of items that needed to be provided to the Authority in order to get final approval to proceed with the connection. Solicitor Peipher explained that an addendum to the Intermunicipal Agreement between PTSA and ELSA must be executed by the Authorities and the owners of Mill Bridge will need to sign off on that Agreement. The Agreement cannot be finalized until both engineers from PTSA and ELSA weigh in on the documentation that needs to be provided. The owners requested that this be handled on an expedited basis so that they can proceed with honoring reservations that have been accepted for the campsites.

ACTION ITEMS: The Board took action on the following items:

1. On a motion by Dave Bowman, seconded by Brian Groff, the Board approved a purchase order from Ember Enterprises, Inc. for Boerger process pump filters. The motion carried unanimously.

2. On a motion by J.B. Stoltzfus, seconded by Dave Bowman, the Board approved a one-year service contract with Aerzen. The motion carried unanimously.

3. On a motion by Brian Groff, seconded by Dave Bowman, the Board approved a quote from Maryland Bio Chemical for a defoamer. The motion carried unanimously.

4. On a motion by Dave Bowman, seconded by Kaitlyn Jones, the Board approved adding all members as signatories on the Truist account (for OLDS). The motion carried unanimously.

5. On a motion by J.B. Stoltzfus, seconded by Dave Bowman, the Board conditionally approved a sewer planning module and two EDUs for 3231 Lincoln Highway East (Elmer King) subject to the engineer's certification of the number of EDUs. The motion carried unanimously.

6. On a motion by Brian Groff, seconded by Dave Bowman, the Board approved execution of the DCED Grant Contract in the amount of \$750,000.00., as well as execution of an invoice. The motion carried unanimously.

ENGINEER'S REPORT: Abraham King and Aaron Dewald of Rettew Associates, Inc. reported on the following:

1. They reviewed the Discharge Monitoring Report (DMR) for the month of February as prepared by the plant operator, Clean Water, Inc., a copy of which is incorporated into these minutes. The DMR indicated that the average daily flow for the month of February was 109,070 g.p.d., with a maximum daily flow of 120,700 g.p.d.

2. They reported that Rettew submitted the 2024 Chapter 94 Report.

3. They presented the following change orders:

a. Change Order 15 for the addition of an interconnection between post anoxic tanks (A-6, A-12 and A-18) in the amount of \$25,604.37.

On a motion by J.B. Stoltzfus, seconded by Brian Groff, the Board approved Change Order 15. The motion carried unanimously.

b. Change Order 16 for additional sludge hauling services by McGovern in the amount of \$1,222.16 based upon a claim determination letter authored by Rettew dated March 28, 2025.

On a motion by Dave Bowman, seconded by Brian Groff, the Board approved Change Order 16. The motion carried unanimously.

4. They reported on the status of the work completed for the Waste Water Treatment Plant. They noted that Contract #1 is substantially complete.

5. They reviewed Claim Determination #2-1 for Lobar and reviewed the change order contingency remaining on the project.

6. They reviewed the monthly requisitions for payment from the Authority's Trust Funds:

a. Construction Fund Requisition WWTP-056 payable to Pumping Solutions, Inc. for Contract #3, Payment Application #4, in the amount of \$41,442.00.

- b. Construction Fund Requisition WWTP-057 payable to Veolia Water Technologies for Procurement Payment Application #4 (successful start up of UF-3) in the amount of \$35,846.75.
- c. Construction Fund Requisition WWTP-058 payable to Lobar, Inc. for Contract #1, Payment Application #22, in the amount of \$163,608.63;
- d. Construction Fund Requisition WWTP-059 payable to Pumping Solutions, Inc. for Contract #2, Payment Application #10, in the amount of \$35,007.50.

A motion was made by Dave Bowman, seconded by Kaitlyn Jones, to approve the requisitions as presented. The motion carried unanimously.

7. A further discussion was held with the Board concerning the observations at the inspection at Mill Bridge Village and Camp Resort as well as the discussions to date with representatives from ELSA.

SOLICITOR'S REPORT: Susan Peipher reviewed with the Board the status of the Access Easement Agreement drafted for Vintage Acquisitions, LLC and answered any questions the Board had.

She also reviewed with the Board provisions under the Sunshine Act for preparation and posting of agenda items, as well as the limited exceptions for executive sessions.

TREASURER'S REPORT: Kaitlyn Jones delivered the following report:

1. The Board reviewed the list of bills for the month of February paid from the administrative checking account.

2. The Board reviewed the balance in the administrative checking account with Truist as of February 28, 2025 which was \$220,905.06. The balance in the Edward Jones account was \$0.28. A motion was made by J.B. Stoltzfus, seconded by Brian Groff, to approve the Treasurer's report and payment of all bills as presented. The motion carried unanimously.

There being no further business, the meeting was adjourned upon motion made by Dave Bowman, seconded by Brian Groff, and unanimously approved at 8:45 P.M. to meet again in regular session on Monday, May 5, 2025, at 7:00 P.M.

(Asst.) Secretary