

Minutes of Paradise Township Sewer Authority

June 2, 2025

The Board of Paradise Township Sewer Authority met at the Paradise Township Municipal Building, 2 Township Drive, Paradise, Lancaster County, Pennsylvania, on June 2, 2025.

The following members of the Board were present: Bryan Stoltzfus, J.B. Stoltzfus, Dave Bowman, Brian Groff and Kaitlyn Jones. Susan P. Peipher of Appel Yost LLP, solicitor, and Abraham King and Aaron Dewald of Rettew Associates, Inc., consulting engineers, were also present.

It was announced that an executive session of the Board was held from 6:30 p.m. to 7:00 p.m. with the Solicitor to discuss potential litigation of claims involving Lobar, Inc.

It was moved by Dave Bowman, seconded by Kaitlyn Jones, that the minutes of the May meeting be approved as submitted. The motion carried unanimously.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

ACTION ITEMS: None.

ENGINEER'S REPORT: Abraham King and Aaron Dewald of Rettew Associates, Inc. reported on the following:

1. Change Order #3 on Contract #2 (PSI – Pumping Solutions, Inc.) in the amount of \$26,960.60 for modifications to the motor control center and the installation of the well pump starter and additional receptacles was presented to the Board. On a motion by Dave Bowman, seconded by Brian Groff, the Board approved the change order. The motion carried unanimously.

2. A discussion was held with the Board concerning the claim from Viola for approximately \$16,000.00 for non-commissioning additional support hours. No determination has been rendered by Rettew yet on the claim. Rettew will make a separate report to the Board at a future meeting.

3. Aaron and Abraham provided a construction update to the Board. The Waste Water Treatment Plant continues to experience issues with high ammonia levels. Lobar continues to address the list of items to be completed or corrected in an effort to reach substantial completion. The HVA for the control room has been installed. Substantial completion has been completed for Contracts #2 and #3.

4. Aaron and Abraham provided an update on Mill Bridge Village and Camp Resort. In particular, a recommendation was made to cut and cap the lines that were installed without permission from PTSA or ELSA. The recommendation was also made

by the engineers to fill the lines with flowable fill. Rettew will reach out to the owners of Mill Bridge to discuss the actions that need to be taken to ensure that there will be no additional flow to ELSA. The Board engaged in a discussion concerning the calculation of EDUs. It is anticipated that ELSA may assess additional EDUs for a campground now or in the future.

5. The Board engaged in a discussion concerning the request of B & D Builders for a new non-community water treatment system and the appropriate discharge location for the proposed backwash system. Rettew has reached out to the Township and is waiting on the Township to provide further information concerning possible connection to public sewer.

6. A discussion was held concerning the Plant being at the TN limit, so additional credits (which renew in October) will need to be purchased.

SOLICITOR'S REPORT: Susan Peipher reported to the Board that two Notices of Intent to Lien were issued in the month of May to delinquent accounts. It was discussed that Rettew will be providing to the Solicitor's office draft copies of regulations concerning prohibited waste for review prior to presentation to the Board for adoption.

TREASURER'S REPORT: Kaitlyn Jones delivered the following report:

1. The Board reviewed the list of bills for the month of April paid from the administrative checking account.

2. The Board reviewed the balance in the administrative checking account with Truist as of April 30, 2025 which was \$339,758.53. The balance in the S&T administrative checking account as of April 30, 2025 was \$1,556.00. Since the month of April, the Authority has switched its primary administrative checking account from Truist to S&T. A motion was made by Brian Groff, seconded by J.B. Stoltzfus, to approve the Treasurer's report and payment of all bills as presented. The motion carried unanimously.

3. The following monthly pay requisitions were presented for payment from the Authority's Construction Fund:

- a. Construction Fund Requisition WWTP-062 payable to Rettew Associates, Inc. for Invoice #20319 in the amount of \$10,799.65;
- b. Construction Fund Requisition WWTP-063 payable to Rettew Associates, Inc. for Invoice #19581 in the amount of \$12,996.70;
- c. Construction Fund Requisition WWTP-064 payable to Wind River Environmental LLC (formerly Kline's) for Invoice #6853889 in the amount of \$2,953.77;
- d. Construction Fund Requisition WWTP-065 payable to Wind River Environmental LLC for Invoice #6854369 in the amount of \$2,787.82;

- e. Construction Fund Requisition WWTP-066 payable to Wind River Environmental LLC for Invoice #6854837 in the amount of \$2,787.82;
- f. Construction Fund Requisition WWTP-067 payable to Wind River Environmental LLC for Invoice #6855239 in the amount of \$2,787.82;
- g. Construction Fund Requisition WWTP-068 payable to Wind River Environmental LLC for Invoice #6857257 in the amount of \$1,306.91.

A motion was made by Brian Groff, seconded by J.B. Stoltzfus, to approve the requisitions as presented. The motion carried unanimously.

4. Kaitlyn Jones reminded the Board that the payments on both the 2019 and 2025 loans will be due in October.

NEW BUSINESS: None.

OLD BUSINESS: A discussion was held by the Board concerning development of an escrow account/fee schedule. Rettew will work on a proposal for the Board's consideration.

There being no further business, the meeting was adjourned upon motion made by Dave Bowman, seconded by Brian Groff, and unanimously approved at 8:10 P.M. to meet again in regular session on Monday, July 7, 2025, at 7:00 P.M.

(Asst.) Secretary