

## Minutes of Paradise Township Sewer Authority

**September 8, 2025**

The Board of Paradise Township Sewer Authority met at the Paradise Township Municipal Building, 2 Township Drive, Paradise, Lancaster County, Pennsylvania, on September 8, 2025.

The following members of the Board were present: Bryan Stoltzfus, J.B. Stoltzfus, Dave Bowman and Kaitlyn Jones. Susan P. Peipher of Appel Yost LLP, solicitor, and Aaron Dewald of Rettew Associates, Inc., consulting engineers, were also present. Brian Groff was absent.

It was moved by J.B. Stoltzfus, seconded by Kaitlyn Jones, that the minutes of the August 4, 2025 Board meeting be approved as submitted. The motion carried unanimously.

It was moved by Kaitlyn Jones, seconded by Dave Bowman, that the minutes of the August 26, 2025 Special Meeting to discuss operations of the Waste Water Treatment Plant be approved as submitted. The motion carried unanimously.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

ENGINEER'S REPORT: Aaron Dewald of Rettew Associates, Inc. reported on the following:

1. Aaron provided an update on the Waste Water Treatment Plant upgrade/expansion. In particular, all punch list items have been corrected and the release of the final payment to Lobar was recommended on August 25, 2025. The record drawings have been received. Additionally, Viola is to begin performance testing in September. Rettew is coordinating additional training from Viola for the new operator of the Plant.

2. It was moved by Dave Bowman, seconded by J.B. Stoltzfus, to approve the release of the final payment to Lobar in the amount of \$201,803.25. The motion carried unanimously.

3. Aaron reported that Kaitlyn Jones is reviewing any payments related to the upgrade/expansion project from the Authority's operating funds which could be reimbursed with grant money. Aaron reported that Rettew was reviewing the list of additional items of work which could be performed to save the Authority money in the future.

4. Aaron reported that ELSA has notified the Authority that improvements are needed to the existing grinder pump system at Mill Bridge Village and Camp Resort in order to reduce flow and infiltration into the system. Rettew has drafted a letter which will be finalized pending review by the solicitor.

5. Land development plans were received from Leaman Place Land Holding and a response was issued by Rettew on August 20, 2025.

6. Aaron distributed the Discharge Monitoring Report (DMR) for the month of July 2025 as prepared by the plant operator, Clean Water, Inc., a copy of which is incorporated into these minutes. The DMR indicated the average daily flow for the month of June 2025 was 134,800 g.p.d., with a maximum daily flow of 200,800 g.p.d.

SOLICITOR'S REPORT: No additional items were noted by Susan Peipher for discussion or action.

TREASURER'S REPORT: Kaitlyn Jones delivered the following report:

1. Budget for 2025-26 Fiscal Year. Kaitlyn reviewed with the Board the final budget and noted that no changes have been made since the previous month. A motion was made by J.B. Stoltzfus, seconded by Dave Bowman, to approve the budget. The motion carried unanimously.

2. Kaitlyn reviewed with the Board the status of the business surveys and, in particular, the responses she received from Builders First Source. Based on the information provided by this property owner and the increase in employees for the two properties (14 to now 36 employees and 55 to now 70 employees), Kaitlyn will be issuing assessments for additional EDUs.

3. The Board reviewed the list of bills for the month of August paid from the administrative checking account.

4. The Board reviewed the balance in the administrative checking account with S&T Bank as of July 31, 2025 which was \$291,719.13. The balance in the Truist grant account as of July 31, 2025 was \$646,147.52. The balance in the Truist OLDS account as of July 31, 2025 was \$17,343.15. A motion was made by Dave Bowman, seconded by J.B. Stoltzfus, to approve the Treasurer's report and payment of all bills as presented. The motion carried unanimously.

NEW BUSINESS:

1. A motion was made by J.B. Stoltzfus, seconded by Dave Bowman, to approve a three-year preventative maintenance agreement for pumps and mixers with Xylem Water Solutions. The motion carried unanimously.

2. A motion was made by Dave Bowman, seconded by Kaitlyn Jones, to approve a maintenance contract and remote access for the plant operator with Martz Technologies in the amounts of \$4,394.43 (annual maintenance) and \$7,563.78 (remote access). The motion carried unanimously.

OLD BUSINESS: None.

There being no further business, the meeting was adjourned upon motion made by Dave Bowman, seconded by J.B. Stoltzfus, and unanimously approved at 8:05 P.M. to meet again in regular session on Monday, October 6, 2025, at 7:00 P.M.

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(Asst.) Secretary

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