

BOARD OF SUPERVISORS - REORGANIZATION MEETING
JANUARY 6, 2025 AT 6:00 P.M.

AGENDA

CALL TO ORDER/FLAG CEREMONY

REORGANIZATION OF BOARD OF SUPERVISORS

Karen Farra, Secretary/Treasurer to open nominations:

Nomination for the position of Chairman of the Board of Supervisors for 2025*:

Nomination of Chairman –

Nomination for the position of Vice-Chairman of the Board of Supervisors for 2025*:

Nomination of Vice-Chairman –

CONSENT AGENDA

Annual Appointments/Re-Appointments*

- | | |
|---|------------------------------------|
| 1. Appointment of Township Secretary/Treasurer: | <u>Karen Farra</u> |
| 2. Appointment of Sewer Authority Secretary/Treasurer: | <u>Michele Anderson</u> |
| 3. Appointment of Township Manager: | <u>David S. Thompson</u> |
| 4. Appointment of Township Roadmaster: | <u>Blaine Stoltzfus</u> |
| 5. Establish Amount of the Township Treasurer’s Bond: | <u>\$3,000,000</u> |
| 6. Establish Amount of Township Manager’s Bond: | <u>\$3,000,000</u> |
| 7. Establish Amount of Sewer Secretary/Treasurer Bond: | <u>\$700,000</u> |
| 8. Appointment of Chief Administrative Officer for Pension Plan: | <u>Karen Farrra</u> |
| 9. Appointment of Recycling Coordinator: | <u>Karen Farra</u> |
| 10. Appointment of State Association Delegate: | <u>Dylan Coleman</u> |
| 11. Certify Delegates to the PSATS State Association
Convention on May 4-7, 2025: | |
| • Supervisors, Treasurers, Zoning officer & Township Manager | |
| 12. Appointment of Emergency Management Coordinator: | <u>Robert Devonshire</u> |
| 13. Appointment of Depositories: | <u>PNC Bank & Edward Jones</u> |
| 14. Appointment of Co-Op Chipper Depositories: | <u>Ephrata National Bank</u> |
| 15. Appointment of Co-Op Belt Loader Depositories: | <u>Ephrata National Bank</u> |
| 16. Appointment of Township Legal Counsel and acceptance
of professional services rate schedule: | <u>Nikolaus & Hohenadel</u> |
| 17. Appointment of Township Engineer and acceptance
of professional services rate schedule: | <u>Hanover Engineering</u> |
| 18. Appointment of Vacancy Board Chairman | <u>Karen Farra</u> |
| 19. Appointment of Sewer Enforcement Officer (SEO) | <u>Dale High</u> |

***Action Items**

20. Appointment of Township Planning Legal Counsel (ZHB) and acceptance of professional services rate schedule:
 - RKG Law
21. Appoint of the following Equipment Operators (in case of an emergency, other operators may be required & appointed with approval of the Roadmaster):
 - Blaine Stoltzfus
 - Bryan Stoltzfus
 - Adryan Yothers
 - Walter Hockensmith
 - Kevin Vattelana
 - Nick Canzoneri
 - Keith Landis
 - Jason Myer
22. Re-Appointment/Appointment of the following Planning Commission Members for Term of 4 years (until January 2029):
 - Dale Hershey
 - Tobie Fisher
 - Allen Fisher
23. Re-Appointment/Appointment of Zoning Hearing Board Member for Term of 3 years (until January 2028):
 - Levi Stoltzfus
24. Re-Appointment/Appointment of Parks & Recreation Committee Members for term of 5 years (until January 2030):
 - Matt Maisano and Brian Reardon (to replace Kevin Thibeault & Michael Fisher)
25. Appointment of Paradise Township Sewer Authority Member for a Term of 3 years (until January 2027):
 - Brian Groff
26. Invoice Payment Dates
 - Establish invoice payments for the 1st & 3rd weeks of each month.
 - All invoices shall be approved at regular meetings with the exception of operating invoices, which shall be paid when due in order to avoid penalties
27. 2025 Employee Holidays – 9 holidays plus 1 floating holiday.
28. Set Mileage Reimburse Rate to the current IRS rate at time of reimbursement, currently \$.70 commencing January 1, 2025.
29. Appoint/Re-appoint the following building inspection service agencies for 2025:
 - Commonwealth Code Inspection Services (CCIS)
 - Building Inspection Underwriters (BIU)
 - Associate Building Inspections (ABI).

PUBLIC COMMENT (Agenda Items Only):

Approval of Consent Agenda Items.*

***Action Items**

REGULAR MEETING AGENDA

PUBLIC HEARING:

- Adopt Ordinance No. 2025-01, Establishing a Speed Limit and Authorizing Placement of Speed Limit Signs on South Kinzer Road from U.S. Route 30 to Strasburg Road (SR 0741) Within the Township, and Establishing Penalties for Violation of the Provisions of the Ordinance.*

MINUTES

- Review/Approve December 10, 2024 Board of Supervisors Workshop Minutes.*
- Review/Approve December 17, 2024 Board of Supervisors Minutes.*

TREASURERS REPORT/BILLS

- December 2024 Treasurers Report to be reviewed/approved at Board meeting on February 18, 2025.
- Approve Treasurer reviewing January 2025 Disbursement List of Bills to Be Paid with the Township Manager and to proceed with payment processing.*
- Distribution of 2024 Year-End Profit and Loss Report.

PERSONS TO BE HEARD:

PUBLIC COMMENT (non-agenda Items only/residents or Paradise Township tax-payers only):

CORRESPONDENCE:

TOWNSHIP REPORTS

TOWNSHIP MANAGER:

ROADMASTER:

EMERGENCY SERVICES:

PLANNING COMMISSION:

ZONING HEARING BOARD:

PARK & RECREATION COMMISSION:

SEWER AUTHORITY & SEO:

- Discuss/Approve offer of line of credit to the Sewer Authority from the Township.*
- Approve and authorize the Township Manager to sign Eckert, Seamans, Cherin & Mellott, LLC, engagement letter for the preparation of the line of credit loan documents.*

***Action Items**

OLD/NEW BUSINESS:

- Approve Amended Notice of 2025 Public Meetings for advertising.*
- Adopt Resolution No. 2025-03 A Resolution to Set Various Fees, Escrows and Other Payments Charged for Certain Township Services.*
- Approve advertising Ordinance No. 2025-02, An Ordinance Establishing a Monthly Compensation for the Township Board of Supervisors.*
- Ronald & Shirley Blank – 271 S. Belmont Road: Approve release of financial security.*
- Daniel P. King – 15 Girvin Road: Approve release of financial security.*

ADJOURN*

***Action Item**